

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING
DIBRUGARH DISTRICT FOR THE MONTH OF AUGUST, 2022 HELD ON 06/08/2022
AT 10:00 AM.

VENUE: Conference Hall, DC's Office

DATE: 6th August, 2022 at 10 AM.

The meeting was presided over by Shi Biswajit Pegu, IAS, Deputy Commissioner, Dibrugarh. At the very beginning he welcomed all the members present in the meeting.

Before initiating detailed discussion on the progress of work of concerned Department the Deputy Commissioner, Dibrugarh mentioned about 'Har Ghar Tiranga' campaign to celebrate and mark the **Azadi Ka Amrit Mahotsav-75 years of independence and the glorious history of its people, culture and achievements**. He insisted everyone to participate in the campaign and also to hoist **Indian National Flag** at Government Buildings/schemes and their dwelling units. He has asked all Head of the Departments to decorate the office buildings and premises with tri-colour lights from 11th of August, 2022 onwards. He also emphasized on the voluntary donation of **Indian National Flag** to the poor section of the society so as to bind them to the process of national integration. He has also suggested to create Selfie points at the places of large public gatherings.

The Deputy Commissioner, Dibrugarh also stated about the District Monitorable Indicators Module. The DMI Module has been a comprehensive and single source view of the ground level status of implementation of priority based schemes and activities at the District Level. The Deputy Commissioner, Dibrugarh informed that the District Administration has to enter the cumulative achievement as on 25th of every month against the indicators of the district. In context to the DMI Module the Deputy Commissioner, Dibrugarh asked District Planning Cell to create a WhatsApp Group for smooth coordination of information. He also directed all heads of the Department to submit data pertaining to District Monitorable Indicators from 1st April, 2022 to 25th of July, 2022 by 8th August, 2022. The Deputy Commissioner, Dibrugarh announced that "Bibhajan Bibihika Smriti Divas" would be organized by the District Administration at the Office premise of the Deputy Commissioner's Office on 14th August, 2022 at 5.30 PM as a part of the celebration of India on her 75th Year of Independence.

The Deputy Commissioner, Dibrugarh showcase a portal of Dibrugarh District Skill Development (yet to launch) where line departments could be able to advertise their respective training programmes intended for skill development. For that purpose, one person from concerned department has to be engaged for updating the departmental training programmes in the District Portal. The Deputy Commissioner, Dibrugarh directed District Agriculture Officer, General Manager, DICC and District Transport Officer to update any upcoming training programmes of their departments in the portal after the official launching of the portal.

The following matters were discussed in the meeting (based on the District Monitorable Indicators Module):

Health and Family Welfare: The Deputy Commissioner, Dibrugarh asked Additional Deputy Commissioner (Health) Dibrugarh and Joint Director Health, Dibrugarh to take actions in respect to the following monitorable indicators:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Health and Family Welfare	Reduction in Maternal Mortality/1,00,000 live births (in Number)	Financial Year
2	Health and Family Welfare	Percentage of Institutional Delivery vs Total Delivery (in %)	Financial Year
3	Health and Family Welfare	Pregnant Women having severe Anemia treated (in %)	Financial Year
4	Health and Family Welfare	Reduction in under 5 mortality rate (per 1,000 live births) (in number)	Financial Year
5	Health and Family Welfare	Percentage of 4 ANC Completion against total registered (in %)	Financial Year
6	Health and Family Welfare	Immunization Coverage (in %)	Financial Year

Education: The Deputy Commissioner, Dibrugarh asked Inspector of School, Dibrugarh to submit the data in respect to the following monitorable indicators:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Education	Functional Girl Toilets in Schools (in number)	Overall
2	Education	Fans to be installed in all classrooms in schools (in number)	Overall
3	Education	Internal electrification of schools (in number)	Overall

Women & Child Development: The Deputy Commissioner, Dibrugarh asked Additional Deputy Commissioner (Social welfare), Dibrugarh and District Social Welfare Officer, Dibrugarh to complete all the construction related works of the Anganwadi Centres by 13th of August, 2022 positively so that the smooth inauguration of the Anganwadi Centres could be possible on 14th August, 2022. The District Social Welfare Officer, Dibrugarh have been also asked to ensure functional Jal Jeevan Mission Connection of Anganwadi Centres. Apart from that, the Deputy Commissioner, Dibrugarh also asked them to take action in respect to the following monitorable indicators:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Women & Child Development	Rehabilitation of severely and Acutely Malnourished Children (SAM) (in number)	Financial Year
2	Women & Child Development	Rationalization and Geo tagging of AWC (in %)	Overall
3	Women & Child Development	Construction of Anganwadi Centres (in number)	Financial Year
4	Women & Child Development	Rehabilitation of severely and Acutely Malnourished Children (MAM) (in number)	Financial Year
5	Women & Child Development	Timely Grant of Conditional cash transfer to pregnant and lactating mother under PMMVY (in number)	Financial Year
6	Women & Child Development	Internal Electrification of AWC (in number)	Overall
7	Women & Child Development	Repair of dilapidated AWC (in number)	Overall

Agriculture: The Deputy Commissioner, Dibrugarh asked District Agriculture Officer, Dibrugarh to work as per the following monitorable indicators:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Agriculture	FPOs formed and supported (in number)	Financial Year
2	Agriculture	Enrollment of farmers under PM Kisan (in number)	Financial Year
3	Agriculture	Enrollment of farmers under PMFBY (in number)	Financial Year

Panchayat and Rural Development: The Deputy Commissioner, Dibrugarh asked the representatives of the Panchayat and Rural Development Department Dibrugarh as well as Assam State livelihood Mission, Dibrugarh to take action and submit the data in respect to the following monitorable indicators:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Panchayat and Rural Development	Completion of Amrit Sarovar's(Target V/s Achieved) (in numbers)	Overall
2	Panchayat and Rural Development	Person days generation under MGNERGA in Tea garden areas (in number)	Financial Year
3	Panchayat and Rural Development	Completion of PMAY-G houses (newly sanctioned as per revised definition) (in number)	Overall
4	Panchayat and Rural Development	Person days generation under MGNERGA (in number)	Financial Year
5	Panchayat and Rural Development	SHG- credit linkage under ASRLMs (in number)	Financial Year
6	Panchayat and Rural Development	Completion of PMAY-G houses with respect to beneficiaries in old Permanent Wait list (PWL) (in number of beneficiaries)	Overall

Public Health Engineering: The Deputy Commissioner, Dibrugarh asked the Executive Engineer, Public Health Engineering Department, Dibrugarh to take actions in respect to the following monitorable indicators:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Public Health Engineering	FHTC Connections under Jal Jeevan Mission (in number)	Financial Year
2	Public Health Engineering	Tap Connection under Jal Jeevan Mission to be provided to LP Schools (in number)	Financial Year
3	Public Health Engineering	Tap connection under Jal Jeevan Mission to be provided in Anganwadis (in number)	Financial Year

Public Works: The Deputy Commissioner, Dibrugarh asked Additional Deputy Commissioner, (Revenue) Dibrugarh and Executive Engineer, Public Works Roads, Dibrugarh to do the needful to complete the land acquisition for Asom Mala scheme:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Public Works	Land Acquisition for Asom Mala (in Bighas)	Overall

Food and Civil Supplies: The Deputy Commissioner, Dibrugarh asked Deputy Director, FCS&CA to take immediate measure to accomplished the targets in respect to the following indicators:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Food and Civil Supplies	Quantity of Paddy Procured (in MT)	Financial Year
2	Food and Civil Supplies	AADHAR seeding of beneficiaries (in number)	Overall
3	Food and Civil Supplies	Centres opened for paddy procurement (in number)	Financial Year
4	Food and Civil Supplies	Digitization of Ration Cards (in number)	Financial Year

Housing and Urban Affairs: The Deputy Commissioner, Dibrugarh has informed about the poor progress of the PMAY-HFA Urban Scheme. In this regard he has requested all the Chairman of Urban Local Bodies, Chairman District Development Authority and directed Executive Officers and Deputy Director, Town and Country planning, Dibrugarh to expediate the performance. He also directed to conduct weekly review meeting regarding the progress on the performance of PMAY-HFA Urban Scheme.

Sl. No	Departments	Monitorable Indicators	Target Type
1	Housing and Urban Affairs	Completion of houses under PMAY HFA Urban (in number)	Overall

Irrigation: The Executive Engineer, Irrigation Dibrugarh informed that there has not been any scheme under PMKSY-HKGP-GW (Phase 2) in Dibrugarh District. The District Monitorable Indicator pertaining to Irrigation Department are as follows:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Irrigation	Installation of Tube Well schemes under PMKSY-HKGP-GW (Phase 2) (in number)	Financial Year

Excise: The Deputy Commissioner, Dibrugarh asked Inspector of Excise, Dibrugarh to submit information regarding the following indicator:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Excise	Revenue Collection (in INR)	Financial Year

Fishery: The District Fishery Officer, Dibrugarh informed that 175 nos. of sites have been identified and submitted to Govt. for creation of Community Pond. The Deputy Commissioner, Dibrugarh asked District Fishery Officer, Dibrugarh to take necessary steps to accomplished the following target:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Fishery	One Community Pond in each village (in number)	Financial Year

General Administration: The Deputy Commissioner, Dibrugarh asked Additional Deputy Commissioner (e-Office), Dibrugarh to expediate the works relating to e office so that e - Office could start as soon as possible. He also asked the Assistant Commissioner (AADHAR enrollment), Dibrugarh to submit the data on AADHAR enrollment.

Sl. No	Departments	Monitorable Indicators	Target Type
1	General Administration	AADHAR enrollment (in number)	Overall
2	General Administration	Implementation of e-office in the DC Office (in % achievement)	Overall

Transport: The Deputy Commissioner, Dibrugarh asked the District Transport Officer, Dibrugarh to submit the details of revenue collection in the prescribe format:

Sl. No	Departments	Monitorable Indicators	Target Type
1	Transport	Revenue Collection (in INR)	Financial Year

Towards the conclusion, the Deputy Commissioner, Dibrugarh discussed the following issues:

1. The Deputy Commissioner, Dibrugarh has directed all Heads of the Department to promptly work on any enquiry issue and that report has to be submitted within a period of 7 days.
2. The Deputy Commissioner, Dibrugarh has mentioned about setting up of a display unit for one district one product to showcase as well as a selling point of the local traditional products such as Organic Tea Boxes, Gamusa and Handloom items, which are peculiar and unique to the district, so that this could be used as gifting purpose to foreign delegates or special guests. All departments were directed to submit a list of such products.
3. The Deputy Commissioner, Dibrugarh has directed District Transport Officer, Dibrugarh and Executive Officer, Dibrugarh Municipal Board to strictly implement the one-way traffic system for better management of city traffic on the AMCH Road.
4. The Deputy Commissioner, Dibrugarh has asked the District Agriculture Officer, Dibrugarh about the status of Agricultural Food Processing Unit and her to provide training to the SHG's of the District.
5. The Deputy Commissioner, Dibrugarh has requested all the departments to encourage their employees to buy **The National Flag** from the SHG's selling points.
6. The deputy Commissioner has asked DAO, Dibrugarh about the status of Agricultural Food Processing Unit and directed them to provide training to the SHGs of the District with a proper training schedule.
7. The Deputy Commissioner, Dibrugarh has stated about shifting of street vendors from the nearby Deputy Commissioner's Office premise due to safety concerns of the vendors. He also asked the CEO, Zila Parisad to create some "Vending Zones" for the vendors with ensuring proper safety measures.
8. The Deputy Commissioner, Dibrugarh has informed that a monthly review meeting would be organize with revenue earning department such as Excise, Land Revenue, Transport, Forest Urban Local Bodies Sub-Registerer Office etc. The Chief Minister Office would be monitoring the progress on revenue collection for every month.
9. The Deputy Commissioner, Dibrugarh has directed Executive Officer, Dibrugarh Municipal Board to clean and renovate all the parks in the name of Freedom Fighters on the occasion of 75th Independence Day Celebration.
10. The Deputy Commissioner, Dibrugarh has requested the resourceful departments to adopt parks in Dibrugarh for proper maintenance. He also directed the Executive Officer, Dibrugarh Municipal Board, to approach the Lions Club and Rotary Club etc for maintenance of community parks.

The meeting ended with vote of thanks from the chair.


Deputy Commissioner
Dibrugarh

Memo No.DDP.11/2015/432-440

Date: 18 / 08/2022

Copy to:-

1. The Addl. Chief Secretary to the Govt. of Assam, Transformation and Development Deptt, Dispur, Guwahati -6 for favour of kind information.
2. The Commissioner, Upper Assam Division, Jorhat for favour of kind information.
3. The Joint Director, Evaluation and Monitoring Division, Transformation and Development Deptt, Dispur Guwahati -6 for favour of kind information.
4. The Joint Director, DCP, Transformation and Development Deptt, Dispur Guwahati -6 for favour of kind information.
5. All Additional Deputy Commissioner, Dibrugarh for information.
6. All Dist. Heads of Departments, Dibrugarh for information and necessary action. They are requested to take action relating to their Deptt./Sector and submit action taken report latest by next 3rd day of the month.
7. All Circle Officers, Rev. Circle for information and necessary action.
8. The District Informatics Officer, NIC, Dibrugarh. He is requested to upload the minutes in the district website.



Deputy Commissioner
Dibrugarh