

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING
DIBRUGARH DISTRICT FOR THE MONTH OF AUGUST HELD ON 07/09/2026 AT 11:00 AM

VENUE: Conference Hall, DC's Office

DATE: 7th September, 2026 at 11:00 AM

The meeting was presided over by Smt. Nandita Boruah, ACS, District Development Commissioner, Dibrugarh. At the very beginning the chair welcomed all the members present in the meeting.

The Chair overviewed Action Taken Report of the last DDC meeting held on 10th August, 2026.

After that the meeting started with Department- wise Power Point Presentation as follows:

Sl. No	Sector	Administrative Department	Discussion	Action to be taken
1	Economic Development	Agriculture	➤ The Chair asked DAO for justification regarding the gap between the number of verified beneficiaries (69,118 nos.) and the number of beneficiaries who have received the instalments (67,115 nos.) under PM Kishan scheme. ➤ In this context the DAO apprised the house that the gap (2,003 beneficiaries) is due to: - A). Land-related issues: 1,153 beneficiaries have been temporarily put on hold by the Government of India due to land transfers made after 1 February 2019. - B). 850 beneficiaries have been temporarily put on hold by the Government of India, as they belong to the same family (husband and wife). ➤ As directed in the last DDC meeting, the DAO submitted the ADO wise report of the benefits received under HMNEH. The chair directed the DAO to submit geo tagged photos of all the schemes within 10 days. ➤ The Chair directed the DAO to submit a comprehensive list of all schemes sanctioned under HMNEH during the last three years, along with details of revenue realized therefrom. The Chair further directed the DAO to furnish a few case studies highlighting successful farmers who have benefited under the scheme. ➤ The chair also directed DAO to prepare an SOP on procurement centres, collection centres for the under construction cold storage facility in Moran.	District Agriculture Officer, Dibrugarh
2	Economic Development	Agriculture Engineering	➤ The Executive Engineer, Agriculture Engineering apprised the house that a draft of Standard Operating Procedure (SOP) has been prepared at the meeting held on 28.08.2026 at 1:30 pm in the office chamber of DAO, Dibrugarh for the smooth and efficient functioning of cold storage facilities, with a view to ensuring maximum benefit to farmers. ➤ The Chair directed the Executive Engineer, Agriculture Engineering to expedite the process.	Executive Engineer, Agriculture Engineering, Dibrugarh

			➤ The Chair directed the Executive Engineer to conduct awareness on cold facilities among relevant stake holders in coordination DAO Agriculture. ➤ The Executive Engineer has stated that the draft SOP of the cold storage facility has been submitted to Shri. Deba Narayan Hazarika, ADC(Agriculture) for the kind appraisal of District Commissioner.	
3	Social Sector	Legal Metrology	➤ The chair asked the Inspector of Legal Metrology about the ongoing activities in the department. ➤ In this regard the Inspector of Legal Metrology, apprised the house that they have been conducting regular inspection at Fair Price Shop, FCI Weighbridge, GPSS and Jewellery Shop and verification and calibration of Dispensing Pumps. ➤ The Inspector of Legal Metrology also informed that field inspection reports are being regularly submitted to Smt. Juri Doley, Assistant Commissioner who has been assigned the responsibility to monitor the activities of the Department and also to FPDCA Department.	Inspector of Legal Metrology, Dibrugarh
4	Reforms, Governance Facilitation & Regulation	State Tax	➤ The Assistant Commissioner of Taxes presented the tax collection scenario of the district and assured the House that necessary measures would be undertaken to enhance revenue collection. ➤ As discussed in the revenue committee meeting, the Assistant Commissioner of Taxes stated that a revenue action plan for augmenting revenue collection will be submitted at the earliest.	Assistant Commissioner of Taxes, Dibrugarh
5	Social Sector	Office of the Assistant Labour Commissioner	➤ The Boiler Inspector apprised the house about the manpower position in Assam and highlighted the shortage of manpower in Dibrugarh District. She also informed the house about the field level activities including revenue collection and inspection activities in Dibrugarh District and assured the house that future activities of the department will be informed to the District Administration regularly. ➤ The chair asked the inspector of Boilers to ensure that all the acts and rules – ▪ Boilers Act, 2025(which replaced the Indian Boilers Act 1923). ▪ The Indian Boiler Regulations, 1950. ▪ The Boiler Attendants' Rules, 2025. ▪ The Boiler Operation Engineers' Rules, 2025. ▪ The Assam Boiler Rules,1935 (The Assam Boiler Rules 2026 has been drafted in accordance with the Boilers Act 2025 by the Inspectorate and submitted for approval on April'2026) are strictly enforced. ➤ The Chair also directed the Boiler Inspector to intimate the authority about the inspection of boilers having a capacity of less than 25 litres even if such boilers do not fall within their purview through	Inspector of Boilers

			Assistant Labour Commissioner and also to intimate inspection of unregistered boilers. ➤ The chair directed the Assistant Labour Commissioner to ensure that the labourers engaged through contractors under various departments such as PWD Roads, PWD Building, PWD NH, PHE etc. are registered under BOCW Act.	Assistant Labour Commissioner, Dibrugarh
6	Economic Development	Soil Conservation	➤ The Chair directed Divisional Officer, to regularly monitor and update the progress of the following schemes viz. ▪ Ongoing SDMF Scheme - Mitigation of problems caused by Flood of Dimow River through Ecological Management Practices (EMP) Project at Dhemechi area of Dibrugarh ▪ RIDF-XXX- Modarkhat River Training Project under RIDF-XXX ▪ WDC-PMKSY-2.0- Farm Pond-2 & Drainage Channel - 2	Divisional Officer, Soil Conservation Dibrugarh
7	Economic Development	Industries, Commerce & Public Enterprise	➤ Regarding the land related issue the General Manager, DICC, informed the house that a discussion was held with Additional District Commissioner (Revenue) for early resolution. ➤ The Chair directed GM, DICC to ensure registration of eligible construction workers under the Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 (BOCW Act). In this context the General Manager, DICC, informed the house that necessary steps have been taken along with awareness programmes on BOCW Act.	General Manager DICC, Dibrugarh
8	Economic Development	Animal Husbandry & Veterinary	➤ The District Veterinary Officer (DVO) apprised the House of the ongoing vaccination drive in the district. ➤ Regarding the low insurance coverage of livestock in the district the District Veterinary Officer put forwarded the following reasons: 1) Reluctance of Insurance Company for Taking up Livestock Insurance due to high risk. 2) Reluctance of Livestock Owner for spending money for premium of a healthy Livestock. 3) Hassle in claim settlement process. ➤ The Chair further directed the District Veterinary Officer to prepare an action plan on 10,000 livestock insurance targeted in this financial year in Dibrugarh district, by the next DDC Meeting. ➤ Regarding the vaccination of stray dogs the District Veterinary Officer informed the house that talks are going on with Animal Welfare NGOs and DMC. He also expressed his concern about the existence of a single animal welfare NGO and lack of	District Veterinary Officer, Dibrugarh

			manpower and tools in the respective NGO causing hindrance in the vaccination drive. ➤ The chair further directed to intensify rabies vaccination in tea garden areas and also carry out survey in the rural areas for vaccination. ➤ The chair also directed Jt. DHS, Dibrugarh to coordinate with DVO to intensify vaccination in areas where rabies patients are frequently found. She is asked to share reports with DC office regularly.	
9	Economic Development	Sericulture	➤ The Assistant Director apprised the house of the deplorable condition of the road leading to the Government Seri Farm, Hiloibam, under Barbaruah Development Block the Assistant Director apprised the house. ➤ In this regard CEO Zilla Parishad was requested for inclusion of the said matter in the Gaon Panchayat Development Plan of Barbaruah Block. ➤ The Assistant Director, Sericulture informed the house that an internship was conducted where hands on training was provided along with interaction with the rearers. The chair further directed to tie up with the institute at Titabor for creation of more trained manpower.	Asstt. Director, Sericulture, Dibrugarh
10	Economic Development	Forestry	➤ Regarding the issue of inadequate road connectivity to mining areas as reported by the Divisional Forest Officer, Dibrugarh in the last held DDC meeting it was apprised to the house that both DFO and EE PWD (Roads) have conducted a joint verification and any gaps if found will be addressed accordingly.	Divisional Forest Officer, Dibrugarh
11	Social Sector	Education	➤ In view of the critical condition of Holokani Majuli LP School, which is reportedly on the verge of collapse due to bank erosion caused by the Burhi Dihing River as reported by the Inspector of Schools cum DEEO, EE Water Resource assured that protection works will be initiated as soon as the working season starts but advised that the shifting will be preferable. ➤ The IS-cum-DEEO further informed the house that to resolve the issue of congestion at PM SHRI Gabhorupathar LP School she visited Swarupananda Vidyalaya, Naliapool which is at a radius of 1.5 km from the school which may be considered for shifting PM SHRI Gabhorupathar LP School as soon as said school vacate the premises.	Inspector of Schools cum DEEO, Dibrugarh
12	Social Sector	Health	➤ The Joint Director of Health Services (Jt. DHS) apprised the house that the screening of TB patients is being carried out regularly in the district.	Joint Director of Health Service, Dibrugarh

13	Social Sector	Co-Operation	➤ The chair directed Assistant Register, Co-Operative Society to submit details of awareness programme and other departmental activities as detailed vide letter no CPL.702847/1/1579265/2020 dated 30/5/2026 from Registrar of Co-Operative Societies, Khanapara.	Assistant Register, Co-Operative Society, Dibrugarh
14		PWD Roads	➤ The Executive Engineer of both the Division of the PWD Territorial roads apprised the house about the ongoing works in the district. ➤ The chair directed to expedite the works and complete it within stipulated time frame.	Executive Engineer PWD Roads DCLKT & DN
15		PWD Building	➤ The Executive Engineer apprised the house about major ongoing activities in the district. ➤ The chair directed to expedite the works and complete it within stipulated time frame. ➤ The chair also asked Executive Engineer to submit the list of ongoing school building construction works in the districts to the Inspector of Schools for necessary action. ➤ The Executive Engineer highlighted the land issue of under construction of Dinjan wildlife research institute. In this regard the chair directed to conduct a joint verification by officials from PWD Building, Forestry and Revenue Department for amicable solution of the problem.	Executive Engineer PWD Building, Dibrugarh
16		PWD NH	➤ The Executive Engineer PWD NH apprised the house about the ongoing works in the district. ➤ The chair directed to expedite the works and complete it within stipulated time frame.	Executive Engineer PWD NH, Dibrugarh
17		PHE	➤ The Executive Engineer PHE apprised the house about the ongoing works in the district. ➤ The chair directed to expedite the works and complete it within stipulated time frame. ➤ The chair further directed the EE, PHE, to complete the dysfunctional and partially functional schemes in co-ordination with Zila Parishad within 10 days	Executive Engineer PHE, Dibrugarh
18		District Transport Office	➤ The District Transport Officer, Dibrugarh apprised the house about the revenue generation scenario within the district and expected to achieve the target within stipulated time frame. ➤ The chair asked the DTO to take necessary steps in this regard to expedite the revenue collection process. ➤ The chair pointed the issue of vehicle registration outside the state and directed DTO to review and address the issue as per prescribed guidelines. ➤ The chair also directed DTO to take necessary measures regarding the HMV license holders from outside the districts.	District Transport Officer, Dibrugarh

19		ARSLM	➤ The District Programme Manager apprised the house about the deplorable condition of Barbaruah BMMU. ➤ The chair asked the District Programme Manager to consult with the concerned Block Development Officer, Barbaruah Development Block for necessary action in this regard.	District Programme Manager Dibrugarh
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At last the chair directed all Heads of Departments (HODs) of the district to expedite the implementation of all ongoing schemes and projects under their respective departments and ensure that the works are completed within the stipulated timelines.

The meeting ended with a vote of thanks from the chair.

N.B. The next DDC meeting will be held on 5th of every month onwards. If 5th is a govt. holiday or Sunday then next working day will be scheduled for the meeting.


 District Development Commissioner
 Dibrugarh

Memo No.

Dated: / /2026

Copy to: -

- 1) The Additional Chief Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 2) The Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 3) The Director (DCP), Transformation and Development Department, Assam, Dispur-6 for kind information.
- 4) The Director, Monitoring and Evaluation, Transformation and Development Department, Dispur-6 for kind information.
- 5) C.A to DC for kind information.
- 6) The CEO, Zilla Parishad, Dibrugarh for kind information.
- 7) The District Development Commissioner, Dibrugarh for kind information.
- 8) The Co. District Commissioner, Khowang / Tingkhong/ Naharkatia/ Duliajan for kind information and necessary action.
- 9) All Circle Officers / BDOs for kind information and necessary action.
- 10) The DIO. Dibrugarh for kind information and he is requested to upload the minutes of the meeting in the dedicated website without delay.
- 11) All concerned HoDs for kind information and necessary action.
- 12) Office File


 District Development Commissioner
 Dibrugarh