



## GOVT OF ASSAM

OFFICE OF THE DISTRICT COMMISSIONER::DIBRUGARH DISTRICT  
(DISTRICT DISASTER MANAGEMENT AUTHORITY)

Ph : 0373-2316063 Fax : 0373-2316034 Email : ddmadibrugarh\_2010@yahoo.com

No. DM-19/32/2023-DDM-DBR/183

Dated Dibrugarh the 6<sup>th</sup> December, 2024**ADVERTISEMENT**

Application in standard form with attested copies of all certificates, testimonials, mark sheets, recent passport size photo etc. are invited from intending candidates of Indian Nationality for engagement on purely contractual basis under the District Disaster Management Authority, Dibrugarh, O/o The District Commissioner, Dibrugarh for the under mentioned post

1. **Name of Post:** Field Officer (Disaster Management) for Tingkhong Revenue Circle.
2. **No. of Post:** Total 1 (One)
3. **Essential Qualification:**
  - (i) Bachelor degree in Science or with Statistics, Geography, Environmental Science or Geology as a subject or diploma in Civil Engineering or Architecture from a recognized University/Institution
  - (ii) Computer skills specially MS Word/Excel/Power point/Internet usage/Emails. Preference will be given to candidates having done BCA or equivalent course on computer science.
4. **Age:** Should not be below 21 years and above 35 years as on 01.12.2024. Upper age limit will be relaxed in case of SC/ST candidates as per rules
5. **Duration of the contract:**
  - (i) The contract will be initially for 1 (One) year subject to annual renewal on the basis of performance appraisal
  - (ii) The appointment will be purely on contract basis and the selected candidates will be not entitled to any claim, right, interests or further benefits in terms of regulation or consideration of further appointment to the said post or any other post
  - (iii) The services of the candidate can be terminated at any time if the candidate is found to be guilty of insubordination, misconduct or non-performance
6. **Duty Station:** He/ She will be stationed in the Revenue Circle Office and will work under the direct control District Project Officer and supervision of the Circle Officer concerned
7. **Remuneration:** An amount of Rs.28,500/- (rupees twenty-eight thousand five hundred) only will be paid as fixed and consolidated monthly remuneration
8. **Last Date of Submission:** Applications complete in all respect in the standard form along with testimonials should be submitted at **Drop Box kept in Room No.39, O/o District Commissioner's Office, Dibrugarh or by post to "Addl. District Commissioner & CEO, District Disaster Management Authority (DDMA), District Commissioner's Office, Dibrugarh-3" on or before 30<sup>th</sup> December, 2024.** On the cover of the Application Form, the applicants have to mention the name of revenue circle he/she applied for. Application received after 5.00 P.M. on 30<sup>th</sup> December, 2024 will be summarily rejected. No applications will be received through email, fax or social media.
9. The applicants have to appear for written test and/or interview at the venue, date and time, which will be notified in due course of time on the website of the District Administration (<https://dibrugarh.assam.gov.in>), District Commissioner's Office & concerned Revenue Circle Office Notice Board. No T.A./D.A. shall be paid for the purpose

Signed by  
Bikram KairiDate: 06-12-2024 19:30:27  
District Commissioner-cum-Chairperson  
District Disaster Management Authority  
DibrugarhMemo. No. DM-19/32/2023-DDM-DBR/183 - A Dated Dibrugarh the 6<sup>th</sup> December, 2024

Copy to:

1. The Chief Executive Officer, Assam State Disaster Management Authority, Ancillary Block, Janata Bhawan, Dispur, Guwahati – 6 for favour of kind information.
2. The DIPRO, District Commissioner's Office, Dibrugarh. She is requested to the needful to publish this advertisement in two widely circulated daily Newspapers of Assam ( one in English and other in local vernacular language) immediately
3. The DIO, NIC, Dibrugarh for publishing the advertisement on the district website.
4. The Asstt. Director of Employment, District Employment Exchange, Dibrugarh, Milan Nagar. He is requested to put the advertisement in the office Notice Board.
5. The Asstt. Employment Officer, Employment Exchange, Duliajan. He is requested to put the advertisement in the office Notice Board.

**E-signed**District Commissioner-cum-Chairperson  
District Disaster Management Authority  
Dibrugarh