

16

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING
DIBRUGARH DISTRICT FOR THE MONTH OF AUGUST HELD ON 10/08/2026 AT 11:00 AM

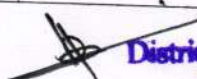
VENUE: Conference Hall, DC's Office

DATE: 10th August, 2026 at 11:00 AM

The meeting was presided over by Shri Bikram Kairi, IAS, District Commissioner, Dibrugarh. At the very beginning the chair welcomed all the members present in the meeting.

The Chair overviewed the minutes of the last DC Conference held on 2nd December, 2025 as well as the minutes of the last DDC meeting. After that the meeting started with Department- wise Power Point Presentation as follows:

Sl. No	Sector	Administrative Department	Discussion	Action to be taken
1	Economic Development	Agriculture	➤ The District Agricultural Officer (DAO), Dibrugarh, apprised the House of the ongoing schemes and activities being implemented by the Department. ➤ The Chair directed the DAO to expedite the farmer registration process. The Chair also expressed concern regarding the gap between the number of verified beneficiaries and the number of beneficiaries who have received the instalments. Concern was further expressed regarding the low number of farmer certificates issued under the paddy procurement schemes. ➤ The Chair also directed the DAO to submit, at the earliest, an ADO-wise report on the benefits received under HMNEH, covering a minimum of five villages for each ADO for the last three years.	District Agriculture Officer, Dibrugarh
2	Economic Development	Agriculture Engineering	➤ The Chair directed the Executive Engineer, Agriculture Engineering to prepare a comprehensive, holistic and sustainable Standard Operating Procedure (SOP) for the smooth and efficient functioning of cold storage facilities, with a view to ensuring maximum benefit to farmers.	Executive Engineer, Agriculture Engineering
3	Economic Development	Dairy Development	➤ The Dairy Development Officer apprised the House of the status of ongoing projects, including the upcoming 1 Lakh LPD Milk Processing Plant, being established in collaboration with NEDFL. The Chair directed the concerned officer to submit, within 10 days, an assessment report on the existing milk collection mechanism and the measures required for timely operationalisation of the plant. ➤ The Chair emphasized the need for establishing milk collection centres at strategically convenient locations to facilitate smooth and hassle-free transportation of milk to the processing plant. ➤ The Chair further directed that the milk production potential of the concerned area be assessed prior to establishment of any plant or related infrastructure.	Assistant Dairy Development Officer, Dibrugarh
4	Social Sector	Legal Metrology	➤ The Chair expressed dissatisfaction over the functioning and field activities of the Department.	Inspector of Legal


 District Commissioner
 Dibrugarh

15

			The concerned official was directed to submit field inspection reports to the FPDCA Department on a regular basis without fail. ➤ The Chair further directed that an Assistant Commissioner be designated to regularly monitor the activities of the Legal Metrology Department	Metrology, Dibrugarh
5	Social Sector	Cultural Affairs	➤ The Cultural Development Officer apprised the House of the ongoing activities of the Department and informed that the summer camps organised at various locations across the district had been successfully completed. ➤ The Chair directed the Cultural Development Officer to submit, without delay, a comprehensive report on the beneficiaries/recipients of the Artist Pension Scheme in Dibrugarh district.	Cultural Development Officer, Dibrugarh
6	Reforms, Governance Facilitation & Regulation	State Tax	➤ The Assistant Commissioner of Taxes presented the tax collection scenario of the district and assured the House that necessary measures would be undertaken to enhance revenue collection. ➤ The Chair expressed serious concern over the inadequate action and monitoring by the State Tax Department in the district, which has resulted in substantial potential revenue loss to the Government. The Assistant Commissioner of Taxes was directed to take immediate and appropriate measures to improve the situation. The matter was directed to be accorded due priority. ➤ The Chair further directed that a separate meeting of all revenue-collecting departments be convened at the earliest to review the overall revenue collection scenario and identify corrective measures	Assistant Commissioner of Taxes, Dibrugarh
7	Social Sector	Office of the Assistant Labour Commissioner	➤ The Chair expressed serious concern regarding the inadequate number of inspections conducted by the Inspector of Factories in tea garden factories in Dibrugarh district. It was decided that the Inspector of Factories, Boiler Inspector and Electrical Inspector shall attend the DDC meetings regularly. ➤ The Chair emphasized strict enforcement of the provisions of the Child and Adolescent Labour (Prohibition and Regulation) Act in coordination with the Education Department and other line departments. ➤ The Chair further directed all concerned authorities to ensure registration of eligible construction workers under the Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 (BOCW Act), so as to ensure appropriate working conditions, safety, health and welfare of the workers.	Assistant Labour Commissioner, Dibrugarh



**District Commissioner
Dibrugarh**

14

8	Economic Development	Soil Conservation	➤ The DO, Soil Conservation, apprised the House of the ongoing activities and schemes being implemented in the district. ➤ The Chair directed the DO, Soil Conservation, to undertake appropriate measures/schemes for protection and stabilization of small river banks that have been severely affected by erosion in the district. ➤ The chair directed DO, Soil Conservation to carry out inspection of erosion affected areas of Khowang LAC along with CDC Khowang immediately so that proper arrangement to execute ring bandh could be initiated. ➤ The DO, Soil Conservation requested the allotment of 2-3 rooms govt. accommodation for setting up Beat office at Naharkatia. The chair assured that the matter would be looked into and necessary action taken at the earliest.	Divisional Officer, Soil Conservation, Dibrugarh
9	Infrastructure	Irrigation	➤ The Executive Engineer, Irrigation, presented the progress of major schemes being implemented in the district. ➤ The Chair directed the Executive Engineer to submit a comprehensive list indicating the functional and dysfunctional schemes of the Department within four days. ➤ Again, the chair directed Executive Engineer, Irrigation to indicate historically revivable and non-revivable amongst dysfunctional schemes. ➤ The chair pointed the DO letter received from Additional Chief Secretary to Govt. of Assam and asked all the line departments to ensure proper and systematic inter departmental co-ordination for successful collection of data by irrigation department for strengthening irrigation planning and development in the district.	Executive Engineer, Irrigation
10	Economic Development	Fishery	➤ The Chair expressed serious displeasure regarding the inadequate monitoring and inspection of local fish markets by the Fisheries Department during the ban period on fishing from natural water bodies. ➤ The DFDO was directed to immediately submit a report explaining the reasons for the inadequate inspections during the ban period. ➤ The Chair also expressed concern over the slow progress of the mini feed mill and directed the DFDO to convene a meeting with APDCL to address the electrification issue and resolve the matter expeditiously. ➤ The DFDO was further directed to re-verify and update geo-tagged photographs clearly indicating the bund height of fisheries and highest flood level to assess infrastructure damaged during floods. ➤ The Chair directed the DFDO to coordinate with the Water Resources Department for delineation of the	District Fishery Development Officer, Dibrugarh

 District Commissioner
Dibrugarh

			boundary for commencement of work at Hatibandha Disang Erahuti under the ADB SWIFT Scheme. ➤ The Chair further directed the DFDO to replace inactive beneficiaries with eligible new beneficiaries immediately under the Dharti Aaba Janjatiya Gram Utkarsh Abhiyan (DAJGUA) to ensure timely and successful implementation of the schemes.	
11	Economic Development	Industries, Commerce & Public Enterprise	➤ The General Manager, DICC, apprised the House of the ongoing schemes and activities of the Department. She informed the House that the training component under CMAAA 2.0 had been successfully completed in the district. ➤ The Chair directed the General Manager, DICC, to take up any land-related issues with the Revenue Department for their early resolution. ➤ The Chair further directed GM, DICC to ensure registration of eligible construction workers under the Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 (BOCW Act), so as to ensure appropriate working conditions, safety, health and welfare of the workers in coordination with Assistant Labour Commissioner.	General Manager DICC, Dibrugarh
12	Economic Development	Animal Husbandry & Veterinary	➤ The District Veterinary Officer (DVO) apprised the House of the ongoing vaccination drive in the district. ➤ The Chair expressed concern regarding the low insurance coverage of livestock in the district and directed the DVO to convene a meeting with the concerned insurance company in coordination with the District Administration. ➤ The Chair further directed the DVO to prepare an action plan for vaccination of stray dogs in consultation with Animal Welfare NGOs and other relevant stakeholders.	District Veterinary Officer, Dibrugarh
13	Economic Development	Sericulture	➤ The Assistant Director, Sericulture, apprised the House of the ongoing schemes in the district and requested necessary manpower support from the District Administration for cleaning and maintenance of Muga farms. In this regard, the Chair directed the Assistant Director to coordinate with the CEO, Zilla Parishad, for obtaining necessary support under VBGRAM-G. ➤ The Assistant Director also highlighted the deplorable condition of the road leading to the Government Seri Farm, Hiloibam, under Barbaruah Development Block, and requested necessary administrative support for improvement of the road.	Asstt. Director, Sericulture, Dibrugarh


District Commissioner
Dibrugarh

			➤ The chair asked Assistant Director, Sericulture to take up academic oriented initiatives for creation of trained manpower.	
14	Economic Development	Forestry	➤ The DFO, Dibrugarh, presented a comparative statement of revenue collection for the years 2025–26 and 2026–27. ➤ The DFO also highlighted operational challenges associated with multiple mining mahals, which have implications for operational continuity and Government revenue. ➤ The Chair highlighted the issue of inadequate road connectivity to mining areas, particularly the narrow roads that frequently result in accidents due to the movement of heavy vehicles. The Chair emphasized the need for construction/upgradation of all-weather roads connecting the mining areas through the PWD (Roads) Department, with separate plans and estimates to be prepared in due course. ➤ The Chair further directed the PWD (Roads) Department to prepare a comprehensive route map connecting all active and proposed mining sites to facilitate systematic road development and safe movement of heavy vehicles.	Divisional Forest Officer, Dibrugarh
15	Social Sector	Education	➤ The IS-cum-DEEO, Dibrugarh, highlighted the critical condition of Holokani Majuli LP School, which is reportedly on the verge of collapse due to bank erosion caused by the Burhi Dihing River. She requested the Chair to initiate appropriate measures for protection of the school. ➤ The IS-cum-DEEO also highlighted the issue of congestion at PM SHRI Gabhorupathar LP School. The Chair directed IS cum DEEO, Dibrugarh to look for suitable alternative within a confined radius.	Inspector of Schools cum DEEO, Dibrugarh
16	Social Sector	Health	➤ The Chair directed the Joint Director of Health Services (Jt. DHS) to convene a separate review meeting at the earliest to discuss the issues and challenges pertaining to the Health Department in detail. ➤ The Chair also directed the Joint Director of Health Services (Jt. DHS) to focus on screening of probable TB patients in the district.	Joint Director of Health Service, Dibrugarh
17	Social Sector	Co-Operation	➤ The review of the Department could not be conducted due to the absence of the concerned official. ➤ In this regard, the Chair directed the concerned Head of Department to attend the next DDC meeting without fail.	Assistant Register, Co-Operative Society, Dibrugarh
18	Infrastructure	Water Resource	➤ The Chair directed the Executive Engineer, Water Resources, to convene a separate review meeting at	Executive Engineer, Water

			the earliest to discuss the current issues and challenges pertaining to the Department.	Resource, Dibrugarh
--	--	--	---	--------------------------------

At last the chair directed all Heads of Departments (HoDs) of the district to expedite the implementation of all ongoing schemes and projects under their respective departments and ensure that the works are completed within the stipulated timelines.

The meeting ended with a vote of thanks from the chair.

N.B. The next DDC meeting will be held on 5th of every month onwards. If 5th is a govt. holiday or Sunday then next working day will be scheduled for the meeting.


District Commissioner
Dibrugarh

Memo No.

Dated: / /2026

Copy to: -

- 1) The Additional Chief Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 2) The Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 3) The Director (DCP), Transformation and Development Department, Assam, Dispur-6 for kind information.
- 4) The Director, Monitoring and Evaluation, Transformation and Development Department, Dispur-6 for kind information.
- 5) The CEO, Zilla Parishad, Dibrugarh for kind information.
- 6) The District Development Commissioner, Dibrugarh for kind information.
- 7) The Co. District Commissioner, Khowang / Tingkhong/ Naharkatia/ Duliajan for kind information and necessary action.
- 8) All Circle Officers / BDOs for kind information and necessary action.
- 9) The DIO. Dibrugarh for kind information and he is requested to upload the minutes of the meeting in the dedicated website without delay.
- 10) All concerned HoDs for kind information and necessary action.
- 11) Office File


District Commissioner
Dibrugarh